

Partial Schedule Program (PSP) Application – Summer 2006

This program is designed particularly for those seasonal lifeguards who are not able to accept a full forty-hour schedule, and would otherwise need to consider resignation. PSP would allow selected lifeguards I the opportunity to stay connected to lifeguarding by working in a "relief" capacity. They would be used as needed to substitute for absent guards or to augment regular staffing.

Rules, Requirements, and Other Considerations

1. Guards must be willing to work a minimum of 160 hours (20 days) between Spring Break and Labor Day. However, 160 hours of work is NOT guaranteed to be provided to the guard.
2. Guards must attend Returning Guard School (hours do not count toward 160 hours).
3. Guards must identify days of the week they are available, and be prepared to cover shifts on short notice. It is the stated goal of the lifeguard service to provide as much notice to the lifeguard as possible as it pertains to scheduling. PSP guards will generally get work after other 40 hour relief guards have been called. However, the operational needs of the service will take precedence.
4. Must be available to work 4th of July and Labor Day.
5. Number approved will be based on an analysis of staffing needs for the Summer.
6. Applicants must reapply each year for PSP status.
7. Guards are subject to working at any lifeguard station or assignment.
8. Scheduling will be coordinated by the Bay Supervisor or designee.
9. In-service training will be provided to all 40 hour guards prior PSP Guards.
10. Performance evaluations will be distributed to sergeants based on the number of days a PSP lifeguard has worked in a given area.
11. Lifeguards I participating in the PSP program realize that failure to acquire 400 hours each season will impact their seniority.
12. Failure to meet any of the rules and requirements listed above may result in being removed from the PSP and placed back into a standard schedule.

Selection Criteria

1. Currently employed Lifeguard I
2. Last performance evaluation must be rated Satisfactory or above.
3. Not on a current performance plan
4. Not on a last chance agreement
5. Main Tower qualified in at least one main station (OB, 5MB, MB, SPB, NPB, Casa, LJS, TPCB).

Selection Process

1. Lifeguard I submits this application by March 10, 2006 to Lt. Greenhalgh, via Vickie Adkins, Lifeguard Administration.
2. Applicants screened for criteria by Bay Supervisor or designee.
3. Bay Supervisor submits list to hiring lieutenant.
4. Applicants who meet criteria are listed by seniority
5. Supervision determines the number of guards who may participate in PSP based on an analysis of staffing needs.
6. List is forwarded to Lifeguard Chief for approval.

If you are interested in PSP, have read the above listed information, and agree to its content, please fill out the lines below, sign and return to Lt. Greenhalgh, via Vickie Adkins no later than March 10, 2006.

Name: _____

Signature: _____

Current Work Location: _____

Phone: _____

Date of Hire: _____